

# COPACS



The Confederation of Parents' Advisory Councils of Saanich

# Constitution and Bylaws

Proposed Revisions, 2022

*COPACS AGM, June 23 2022*

COPACS Constitution and Bylaws Committee:

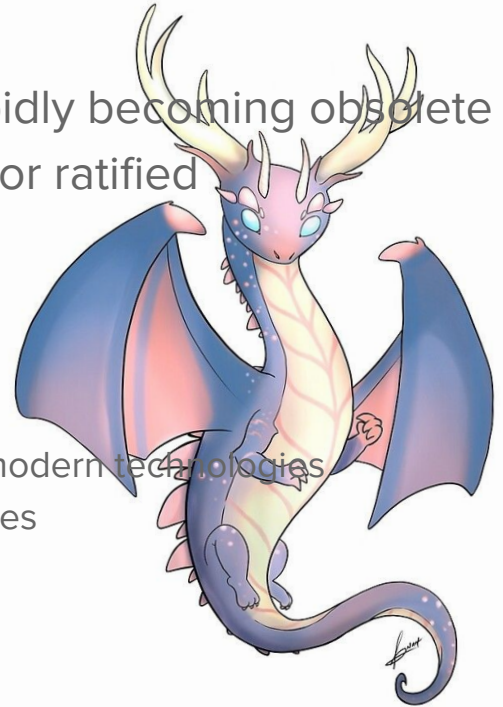
| Woodcock (Chair) | Phil Molloy | Bonnie Doyle

...and friends



# Context

- Existing Constitution and Bylaws are old (2005), rapidly becoming obsolete
- Efforts made in 2017 to revise them: not completed or ratified
- Those edits were considered in our revisions
  
- Our goals:
  - Update the C&Bs: better reflect current practices, consider modern technologies
  - Create robust framework for COPACS' processes and activities



# Overview

1. Major changes
2. Additional 'noteworthy' edits
3. Proposed next steps

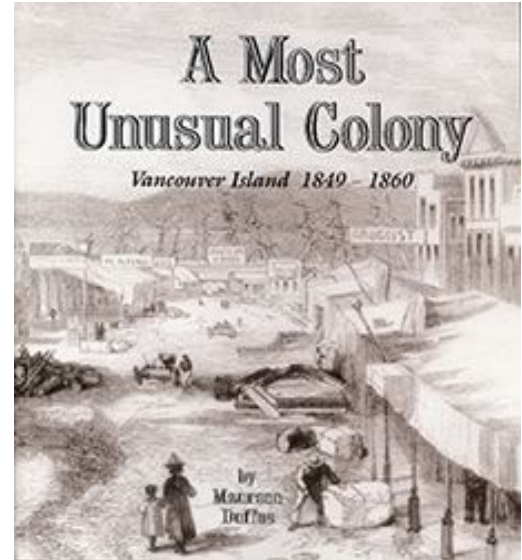
## NOTE:

- Revised draft Bylaws have been circulated
- Not all changes are presented here; just those deemed to be most material
- Happy to discuss any other changes

# Pop Quiz

True or False: The Saanich School District is older than the Province of British Columbia?

**True!** The Saanich School District was established in **1869**, while the area was still part of the Colony of Vancouver Island. The Province of BC was established with the Canadian Confederation of **1871**



# Meetings - Added Details (Section VII)

## AGMs (Section VII-1)

- Added what to do when AGM can't be held in April
- Added details on agenda

## Special General Meetings (Section VII-3)

- Added ability and rationale to call special GMs

## General

- Added details giving notice of meetings (Sections VII-4 and 5)
- Accommodated virtual meetings (Section VII-7)

# Voting - Refined Guidelines (Section VIII)

Clarified:

- One PAC = one voting delegate (Section VIII-1)
- Details on secret ballots (Section VIII-4)

Added:

- Accommodation of proxy voting (Section VIII-1)
- Details on what to do if quorum is not met (Section VIII-2)
- Details on voting during virtual meetings, including secret ballots (Sections VIII-4 and 5)



# Pop Quiz

Which of the following SD63 Schools does *not* have an animal in its logo?

- A. Keating Elementary
- B. KÉLSET Elementary
- C. Bayside Middle School
- D. Claremont Secondary School**
- E. Stelly's Secondary School



# Executive Officers - Refined (Section IX)

Removed obsolete District Associate position

Added:

- Executive officers cannot also be PAC's voting delegate (conflict of interest) (Section IX-3)
- Specification of "minimum executive": President and Treasurer (Section IX-4)
- What happens if minimum executive not met: COPACS becomes "inactive" (Section IX-4)
- Term limits: can't hold *same* position for more than four terms consecutively (i.e., 4 years) (Section IX-9)



# Executive Officer Duties - Refined, Clarified

President: Section XI-2

- Added explicit statements on delegation to VPs (to reduce workload)
- (Given the above) added missing duties:
  - Liaison/conc
  - Attendance

Others: Sections 1-10

- Clarified and
- Made VP2 a
- Removed D



# **Financial Matters: Updated (Section XVI)**

- Minor Expenses Limit: increased to \$400 from \$300. Reflects inflation since 2005 (Section XVI-8)

# Pop Quiz

Which SD63 School hosts the District's International Baccalaureate program?

- A. Bayside Middle School
- B. Claremont Secondary School
- C. Stelly's Secondary School
- D. South Island Distance Education School
- E. Parkland Secondary School
- F. Saanich International Student Program



# Other Noteworthy Changes/Edits

Tweaked Mission Statement to better align with the work we do (Section IV). Added:

- Liaison with PACs and mentor PAC executives
- Liaison with CPF, and local indigenous parental and educational groups
- Development of learning opportunities for PACs; work with PACs to organize/assist in funding.



Definitions (Section V):

- Added: Members at Large; Associate Member
- Refined some to fit BC School Act: Parent; School

# Other Noteworthy Changes/Edits

## Eligibility:

- Can't be a voting delegate, committee member, or member of COPACS Executive if School Trustee or BCCPAC executive member (Section VI-7)

## Other:

- Nominating Committees and Elections: Elections run by Nominating Committee Chair; added preference for past pres. or a VP (Section X-2)
- Removal of Executive Officers: added details on removal process, and how to handle newly vacant position (Section XV)
- Conflict of Interest and Perception of Bias: Added definitions for both terms (Sections XVIII 1 and 2)
- Dissolution: added details on why/how COPACS might be dissolved and what happens then (Section XX)

# Comments Received and Resulting Revisions

## Cordova Bay PAC:

- Define Special General Meeting (SGM); exec can be nominated at SGMs
- VP1 tasked with collating names of Voting Delegates; Delegates must state Member PAC name before voting

## Keating PAC:

- Fix numbering typo in Section XI

# Pop Quiz

Roughly how many students are there in School District 63?

- A. 4500
- B. 8000**
- C. 11000
- D. 12500

1000 more than the  
Save-on-Foods Memorial  
Centre for hockey games



# Future Mainter

- Review annually
- Constitution
- Chaired
- Could p
- Regr



vant



# Proposed Immediate Next Steps

All motions to amend the Constitution and Bylaws require a two-thirds (2/3) majority vote of the delegates present and quorum to be met.

**Option 1 (preferable): motion to accept all changes as presented**

Option 2: motion to accept changes one-by-one



Thank  
You

for persevering with me!!!

**Enjoy your summer!**

