

# COPACS

The Confederation of Parents' Advisory Councils of Saanich

## Annual General Meeting Agenda

Microsoft Teams

April 8, 2021, 8:00 pm

Chaired by Monique Hiltz

### Attendees

#### COPACS Executive

- Monique Hiltz, President
- Liz Keating, COPACS 1<sup>st</sup> Vice President
- Kim Woodcock, COPACS 2<sup>nd</sup> Vice President
- Craig Morton, Treasurer
- Phil Molloy, Recording Secretary
- James Taylor, Board Committee Representative

#### School PAC Representatives

- Wendy Bird, Prospect Lake Elementary School
- Bonnie Doyle, Stelly's Secondary School
- Andrew Pape-Salmon, Cordova Bay Elementary School
- Jacqui Hipwell, Deep Cove Elementary School and Bayside Middle School
- Leanne Turple, Lochside Elementary School
- Shu Franey, Bayside Middle School

#### 1. Approval of agenda

Motion to approve draft agenda for the annual general meeting (AGM) presented by Monique Hiltz; seconded by Craig Morton. Agenda approved.

#### 2. Approval of last AGM's minutes

Motion to approve 2020 AGM minutes presented by Monique Hiltz; seconded by Phil Molloy. 2020 AGM minutes are approved.

#### 3. Election of Officers

##### a. President

Monique Hiltz nominated. Nomination accepted by Monique. No other candidates were nominated. Monique is acclaimed as the 2021-2022 COPACS President

##### b. Vice Presidents

VP1: Kim Woodcock nominated. Kim accepted the nomination. Since no other candidates were nominated, Kim is acclaimed as the 2021-2022 COPACS VP1.  
VP2: Liz Keating nominated. Liz accepted the nomination. Since no other candidates were nominated, Liz is acclaimed as the 2021-2022 COPACS VP2.

##### c. Treasurer

Craig Morton nominated. Craig accepted the nomination. No other candidates were nominated; hence, Craig is acclaimed as the 2021-2022 COPACS Treasurer

d. Recording Secretary

Andrew Pape-Salmon nominated. Andrew accepted the nomination. No other candidates were nominated; hence, Andrew is acclaimed as the 2021-2022 COPACS Recording Secretary

The 2021-2022 Executive, starting April 2021, will be:

- President: Monique Hiltz
- VP1: Kim Woodcock
- VP2: Liz Keating
- Treasurer: Craig Morton
- Recording Secretary: Andrew Pape-Salmon

It was noted that the following (non-executive) positions are available for which parents are welcome to volunteer:

- Committee Representative
- Parent Education
- Emergency Preparedness
- Aboriginal Engagement and Liaison

4. COPACS Constitution Committee

Phil Molloy moved a motion to create a COPACS Constitution Committee, starting from the commencement of the 2021-2022 school year. Seconded by Monique Hiltz. A discussion ensued about the remit of this committee – broadly, to update the COPACS Constitution, which dates back to 2005. An amended motion was tabled by James Taylor that the committee be created and that the terms of reference of that committee be presented at the first COPACS meeting of the 2021-2022 school year. Voting proceeded and unanimously supported the amended motion.

Phil Molloy moved a motion to that he and Bonnie Doyle co-chair the COPACS Constitution Committee. Seconded by Monique Hiltz. Voting proceeded and unanimously supported the motion.

5. Financials

Craig presented a summary of financials (attached). Motion to approve the financials as presented: Monique Hiltz; seconded by Phil Molloy. Financials approved as presented.

6. Adjournment

Motion to adjourn by Monique Hiltz; seconded by Wendy Bird. Meeting adjourned at 9:00pm

Financials Presented by Craig Morton

<Insert once received from Craig>