

**SCHOOL DISTRICT 63 (SAANICH)**

**FINANCE, FACILITIES & TECHNOLOGY COMMITTEE**

Agenda found at:

[Agenda FFT 23Nov2021.pdf](#)

Committee Members: Trustee VanWell, Chair Trustee Martin Trustee McMurphy

Staff Support: Jason Reid, Secretary-Treasurer Dave Eberwein, Superintendent of Schools Megan Cimaglia, Director of Finance Rob Lumb, Director of Facilities Cody Henschel, Director of Information Technology

Partner Representatives: Michael MacEwan, STA Nola Welsh, CUPE David Mark, SAA Monique Hiltz, COPACS

**Tuesday, November 23, 2021 10:30 am**

- No items for presentations and questions
  
- No items for discussion
- Items for Recommendation
  - o Dissolution of business companies
  - o Only one with active operations
  - o Release of debt prior to dissolution as well as meetings in December of companies to prepare appropriate resolutions
  - o Staff recommendations approved
- Budget guiding principles and Timelines/Process
  - o See attachments
  - o Will be affected by strategic planning process
  - o Guidelines same as prior year
  - o Noted that April 14<sup>th</sup> Public meeting scheduled same night as COPACS meeting – Jason will follow up with COPACS
  - o Staff recommendation approved
- June 30 2021 Statement of Financial Information (SOFI) presented
  - o Required document
  - o Includes audited financial statements
  - o Information on remuneration of staff over \$75,000
  - o Schedule of payments to vendors
  - o Trustee Murphy asked whether it would be worthwhile to write to Provincial Government Comptroller General to raise threshold limits for SOFI report due to inflation – Jason Reid stated it was however, many other public sector employers have communicated this already to no avail. Motion approved to move forward with communication with Provincial Government
- Update on funding and enrollment
  - o decrease in validated enrollment larger than expected due to duplication; still up overall
  
- Information on KELSET Traffic Study
  - o Final report discussed at recent North Saanich municipal council meeting and motions passed

- Motions call for district staff to work with school district staff – already working on this
- School district staff to provide a report to FFT in new year regarding additional parking options and comparison to parking at other elementary schools
- To ensure objectivity, the same outside consultant that conducted traffic study with be preparing this report
- Trustee McMurphy concerned about “paving paradise to put up a parking lot”
- Jason Reid provided that KELSET lot combined with on-street parking is adequate and comparable to other schools of this size – vacant land adjacent to East Saanich is ALR and is therefore highly unlikely to be able to be converted – also communicated that admin is very pleased with recommendations from traffic study and motions from North Saanich Council

### **SCHOOL DISTRICT 63 (SAANICH)**

#### **POLICY DEVELOPMENT COMMITTEE**

Agenda found at:

[Agenda Policy 23Nov2021.pdf](#)

Committee Members: Trustee Stelk, Chair Trustee Holman Trustee Martin – also Trustee McMurphy, Trustee Dunford, Trustee Silzer

Staff Support: Jason Reid, Secretary-Treasurer Dave Eberwein, Superintendent of Schools, Leigh Glancie, Monica Braniff

Partner Representatives: Michael MacEwan, STA Nola Welsh, CUPE Peter Westhaver, SAA Ashley Sonosky, COPACS

#### **Tuesday, November 23, 2021 1:00 pm**

- No items for presentations and questions
- Items for Discussion
  - Policy 19 (Accumulated Surplus)
    - New financial management policies by Ministry of Education has precipitated the need to revise this policy – Jason Reid provided suggested changes – many directives have already been covered off in other policies (ie. Public Consultation)
    - Motion approved that recommended changes go to upcoming Board meeting
  - Policy 27 (Sexual Orientation)
    - Feedback received from School SOGI Leads and secondary students
    - Proposed changes in language in the Policy as a result of feedback
    - Particularly from people who identify differently than traditional society norms – changes designed to be more inclusive
    - Motion approved to send changes to upcoming Board meeting
- Items for Recommendation
  - Policy 18 (Recruitment & Selection of Personnel)
  - From a motion in October to request staff to add more steps to the appointment of senior executive staff
  - Changes reflect clearer definition of what senior executive staff
  - Process should be similar to that of principal and vice principal

- Discussion resulted in further amendments to the policy – this will require the policy be returned to staff and be reviewed at the next committee meeting prior to notice of motion being put forward
- Additional amendment to include participation of partners to include First Nation representatives

**SCHOOL DISTRICT 63 (SAANICH)**

**EDUCATION DIRECTIONS COMMITTEE**

Agenda and additional note found at:

[Ed Dir Comm AGENDA - November 2021.pdf](#)

[POLS Application Invitation letter 2021 11 19.pdf](#)

Committee Members: Trustee McMurphy, Chair Trustee Silzer Trustee Stelck – also

Staff Support: Carly Hunter, Director of Instruction Paul McKenzie, Assistant Superintendent

Partner Representatives: Michael MacEwan, STA Nola Welsh, CUPE Peter Westhaver, SAA Ashley Sonosky, COPACS

Other Attendees: Graeme Mitchel, Mark Neufeld, Joanna Linger – Teachers Claremont, Darcy McNee – Teacher Leader, Alyssa Ellison, Jennifer Alberring – Teachers Sidney

**Tuesday, November 23, 2021 3:00 pm**

Presentations and Questions

1. Institute for Global Solutions at Claremont Secondary (IGS)
  - Started in 2012 with one cohort of 18
  - Now close to 200 students with 4 core teachers that team teach
  - Check out YouTube video for additional information – Institute for Global Solutions – Claremont Specialty Program
  - Acceptance level evolving – tend to get more grade 9 students than have space for – looking to start conducting interviews – intake grade 9 is capped at 46
  - Travel funding depends - \$175 fee for grade 11 – pays for field trips up front – more expensive in grade 12
  - Other trips are paid for by students/parents - \$1750 for 11 days – school does provide opportunities to fundraise – will find a way for all students to attend – have had some success from Rotary supporting them
2. Saanich Schools Elementary Tool Cart Project
  - This project has been ongoing for two years – was developed by Saanich teachers
  - Starts about at the grade 2 level and does connect to FAAS (fine arts and applied skills) classes in middle schools
  - Started with 2 schools and now have 7 sites

- Developed create of a non-linear scope and sequence for trade skills development – intended to loop back on to itself as well as out to post-secondary institutions and industry partners – senior students mentor junior students in order to help build capacity and authentic engagement – champion teachers will share their learning with other teachers and leaders in the district

- No items for discussion
- No items for recommendation

#### Items for Information

- Update on Provincial Online Learning School Application
  - See attached document above
  - Saanich will be submitting an application for this
  - Assistance on application will be provided by Sean Hayes
  - Current system (platform) Saanich is using will meet Provincial requirements
  - Will become a provincial provider – but will be same program – move from local focus to province-wide – and already students from outside of Saanich participating in SIDES
  - Trustees concerned about losing local autonomy in terms of delivering our distance education program
  - Admin has only done cursory review of requirements but so far no red flags
  - Province looking to harmonize online/distance learning offerings